	<b>MARIANO MARCOS STATE UNIVERSITY</b>	Document Code	PD-FRM-002	
	<b>Procurement Division</b>	Revision No.	4	Page 1 of 3
	<b>Request for Quotation (RFQ)</b> <b>(Goods and Services)</b>	Effectivity Date	January 8, 2021	

**REQUEST FOR QUOTATION (RFQ)**

Date: 12/29/2021  
 PR No. 2021-12-362/0110101

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.


Delivery period must be at least within 10 days upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at [bac@mmsu.edu.ph](mailto:bac@mmsu.edu.ph).

**NATHANIEL R. ALIBUYOG**  
BAC Chair

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
			<b>Trade Fair</b>		
8	10	pair	Circuit Breaker, 20 amp, plug-in	380.00	
9	2	pair	Circuit Breaker, 60 amp, plug-in	420.00	
10	20	meter	THHN #6 (14.0 mm <sup>2</sup> )	130.00	
11	2	roll	THHN, 3.5mm <sup>2</sup>	4,500.00	
12	2	roll	THHN, 5.5mm <sup>2</sup>	6,200.00	
13	90	meter	Service Drop #4	120.00	
14	15	roll	Electrical tape, big	45.00	
15	3	set	Secondary Rack, single spool	480.00	
			<b>GARDEN SHOW</b>		
16	4	kg	Tie wire #16	133.10	
22	12	pcs	Plywood 3/4 (For the stage)	1,996.50	
23	6	pcs	Plywood 1/2 (For the stage)	1,730.30	
24	2	gal	Paint, flat wall, white	1,197.90	

*Disclaimer: Reproduction of this form is allowed subject to compliance to the Documented Information Procedure established by MMSU.*

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ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
25	1	kg	Common Nail 1"	133.10	
26	1	kg	Common Nail 2"	147.62	
27	1	kg	Common Nail 3"	173.03	
28	10	roll	Electric tape, rolls (large)	133.10	
			<b>Stage Decoration</b>		
58	6	kilo	Tying wire	75.00	
59	3	box	Gun tucker wire (T50)	65.00	
60	10	bottles	Varnish (natural)	125.00	
61	1	kilo	Common nail (2")	70.00	
62	3	pcs	Roller brush (6")	100.00	
63	3	pcs	Paint brush (1")	40.00	
64	1	bottle	Paint thinner	100.00	

**TOTAL ESTIMATED BUDGET: 83,092.75**

**REMARKS/NOTE:** \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Printed Name of the Owner: \_\_\_\_\_  
 TIN: \_\_\_\_\_  
 PhilGEPS Registration Number: \_\_\_\_\_  
 Business Permit: \_\_\_\_\_  
 Omnibus Sworn Statement: \_\_\_\_\_  
 Annual Income Tax Return: \_\_\_\_\_  
 Canvassed by: \_\_\_\_\_

\_\_\_\_\_  
 Signature over Printed Name  
 \_\_\_\_\_  
 Tel. No./Cellphone No./e-mail address  
 \_\_\_\_\_  
 Date





**MARIANO MARCOS STATE UNIVERSITY**  
**Procurement Division**

Document Code

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**Request for Quotation (RFQ)**  
**(Goods and Services)**

Revision No.

4

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Effectivity Date

January 8, 2021

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
  - a. Mayor's/Business Permit
  - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
  - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.